

*Charity Number: SC043558*  
*Company number: SC415281*

**Scourie Community  
Development Company Limited**

Trustees' Report and Financial Statements  
*Year ended 31 January 2018*

# Scourie Community Development Company Limited

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# Scourie Community Development Company Limited

## Report of the Directors for the year ended 31 January 2018

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The Directors are pleased to present their report together with the financial statements of the charity for the year ended 31 January 2018.

### Legal and Administrative Information

**Charity name** Scourie Community Development Company Limited

**Charity number** SC043558

**Company number** SC415281

**Registered Office & Operational address** Scourie Community Hall  
Scourie  
Sutherland  
IV27 4TE

**Directors** D M Fisher  
L Flett  
N A Macdonald (Chair)  
R D MacInnes (Secretary)  
A Mackay (retired 31 January 2018)  
D A Mackay (retired 31 January 2018)  
A MacKenzie  
P J Tuck (Treasurer)

**Secretary** R D MacInnes

**Accountant** T P Wright  
Chartered Accountant  
396 Elphin  
By Lairg  
IV27 4HH

**Solicitors** None appointed

# Scourie Community Development Company Limited

Report of the Directors for the year ended 31 January 2018

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## Structure, governance and management

### Governing Document

Scourie Community Development Company Limited is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association incorporated on 24<sup>th</sup> January 2012, and is registered as a charity with the Scottish Charity Register. In the event of the company being wound up, members are required to contribute a sum not exceeding £1.00p.

The structure of the company consists of:-

- (a) the MEMBERS - who have the right to attend the annual general meeting (and any extraordinary general meeting) and have important powers under the articles of association and the Act; in particular, the members elect people to serve as directors and take decisions in relation to changes to the articles themselves
- (b) the TRUSTEES (referred to in this report and the financial statements as the DIRECTORS) - who hold regular meetings during the period between annual general meetings, and generally control and supervise the activities of the company; in particular, the directors are responsible for monitoring the financial position of the company.

Membership shall be open to anyone aged 16 or over who is a full or part-time residents of the Scourie and District Community Council area in the Highland Council area of Scotland ("the community"). Further, the directors may at their sole discretion admit to membership any person aged 16 or over who, while not a full or part-time resident in the community has a strong connection with or interest in the community.

### Recruitment and Appointment of the Committee of Directors

The directors of the company are known as the Committee of Directors and under the requirements of the Memorandum and Articles of Association should serve for a period of three years. There must be a minimum of 6 and a maximum of 12 members and with up to nine elected by members. Up to 3 members may be co-opted.

### Director Induction and Training

New members are provided with a copy of the Constitution, the Memorandum and Articles of Association, the policy documents and the current business plan for Scourie Community Development Company Limited (SCDC Ltd) and the role of OSCR. All directors are encouraged to attend appropriate external training to enhance their knowledge of their role and responsibilities.

### Risk Management

Board members, staff and volunteers undertake screening by Disclosure Scotland as required and a contingency Fund is maintained.

# Scourie Community Development Company Limited

Report of the Directors for the year ended 31 January 2018

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## Activities, achievements and performance

Scourie Community Development Company (SCDC) spent most of this year in their pursuit to build an exhibition centre in the village to house the world renowned Shelly Collection. During this time, SCDC worked with the Grosvenor family to secure the purchase of the collection on their behalf. SCDC have subsequently secured the collection on a 50 year lease.

Now that SCDC have secured the lease of the collection, and having purchased the Doctor's Park as a site for the building, it is felt that the group is in a strong position to push forward with sourcing funding to pursue the exhibition centre.

Meetings and discussions have been held with North Highland Initiative (NHI), the NC500 organisation, North West Highlands Geopark and Alan Jones in order to agree upon a strategy and find a way forward. Alan Jones did pursue 2 different sources of grant aid, but was unfortunately unsuccessful at this time. This has not, however, deterred the group as other potential funders are being sought.

Two directors of SCDC, Angus MacKay and Alistair MacKay, stood down from the company board this year for personal reasons. We thank them for their hard work and input during their time with the charity. As a group, we are aware of the need to recruit new members and are actively encouraging others to become involved.

## Financial review

Results for the year are set out in the attached financial statements.

## Directors' responsibilities in relation to the financial statements

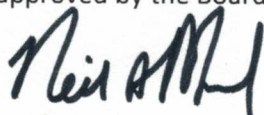
Company law requires the Directors to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and its surplus or deficit for the financial year. In doing so the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make sound judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Board and signed on its behalf by



N A Macdonald  
Chair of Board of Directors

Date: 24 October 2018

# Scourie Community Development Company Limited

## Report of the Independent Examiners to the Trustees *for the year ended 31 January 2018*

I report on the accounts of the charity for the year ended 31 January 2018 which are set out on pages 5 to 11.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a-c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiners' Statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name            T P Wright  
Qualification   Chartered accountant  
Address        396 Elphin, By Lairg, Sutherland, IV27 4HH  
Date            24 October 2018

# Scourie Community Development Company Limited

## Statement of financial activities

Year ended 31 January 2018

	Notes	Unrestricted Funds		Restricted Funds £	Total 2018 £	Total 2017 £
		General Fund £	Designated Funds £			
<b>Income and endowments from:</b>						
Donations and legacies		150	203	-	353	490
Charitable activities		-	-	5,000	5,000	70,617
Other trading activities		-	6,331	-	6,331	7,986
Investment income		-	317	-	317	470
<b>Total incoming resources</b>	<b>2</b>	<b>150</b>	<b>6,851</b>	<b>5,000</b>	<b>12,001</b>	<b>79,563</b>
<b>Resources expended:</b>						
Charitable activities		1,360	6,975	27,033	35,368	47,034
<b>Total resources expended</b>	<b>3</b>	<b>1,360</b>	<b>6,975</b>	<b>27,033</b>	<b>35,368</b>	<b>47,034</b>
<b>Net incoming/outgoing resources before transfers</b>		<b>(1,210)</b>	<b>(124)</b>	<b>(22,033)</b>	<b>(23,367)</b>	<b>32,529</b>
Transfers	9	500	(500)	-	-	-
<b>Net movement in funds after transfers</b>		<b>(710)</b>	<b>(624)</b>	<b>(22,033)</b>	<b>(23,367)</b>	<b>32,529</b>
Total funds brought forward	9	1,169	5,846	386,031	393,046	360,517
<b>Total funds carried forward</b>	<b>9</b>	<b>459</b>	<b>5,222</b>	<b>363,998</b>	<b>369,679</b>	<b>393,046</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes form part of these financial statements.

# Scourie Community Development Company Limited

## Balance sheet

As at 31 January 2018

	Notes	£	2018 £	£	2017 £
<b>Fixed Assets</b>					
Tangible assets	6		357,704		381,293
<b>Current assets</b>					
Debtors	7	486		736	
Cash at bank and in hand		11,839		11,517	
		<u>12,325</u>		<u>12,253</u>	
<b>Creditors: falling due within one year</b>	8	350		500	
<b>Net Current Assets</b>			<u>11,975</u>		<u>11,753</u>
<b>Total assets less current liabilities</b>			<u>369,679</u>		<u>393,046</u>
<b>Total Net Assets</b>			<u><u>369,679</u></u>		<u><u>393,046</u></u>
<b>Represented by:</b>					
Unrestricted funds					
General			459		1,169
Designated			5,222		5,846
Restricted funds			<u>363,998</u>		<u>386,031</u>
<b>Total funds</b>	9		<u><u>369,679</u></u>		<u><u>393,046</u></u>

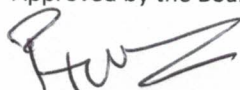
The directors are satisfied that the company is entitled to exemption under Section 477 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its income and expenditure for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board and signed on its behalf on 24 October 2018



P J Tuck  
**Director**



# Scourie Community Development Company Limited

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## Notes to the financial statements

Year ended 31 January 2018

### 1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### *Basis of accounting*

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - Charities SORP (FRS102)', the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

#### *Donations*

Donations received are recorded at the time the charity becomes entitled to the resource.

#### *Membership fees*

Membership fees received are recorded at the time of receipt.

#### *Grants*

Grants received are included in incoming resources when they are receivable, except when conditions attached to such grants have not yet been fulfilled, when the income is deferred. Grants of a capital nature are treated as a restricted fund and released to the unrestricted funds over the life of the asset.

#### *Expenditure*

Expenditure is included on the accruals basis, gross of irrecoverable VAT, and recognised when there is a legal or constructive obligation to pay.

#### *Fund accounting*

Restricted funds: funds held which are restricted for use for specific purposes.

Unrestricted funds: funds which the trustees are free to use, in accordance with the charitable objects.

#### *Tangible fixed assets and depreciation*

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Pier renovation	-	Over the period of the lease (10 years)
Pavilion restoration	-	Over the period of the lease (25 years)
Computer equipment	-	25% straight line

# Scourie Community Development Company Limited

## Notes to the financial statements

Year ended 31 January 2018

### 2 Incoming resources

	Unrestricted Funds			Total 2018 £	Total 2017 £
	General Fund £	Designated Funds £	Restricted Funds £		
<b><i>Donations and legacies</i></b>					
Donations	150	203	-	353	490
	150	203	-	353	490
<b><i>Charitable activities</i></b>					
HIE Development Officer funding	-	-	-	-	4,617
Dr E J Balfour - project officer funding	-	-	5,000	5,000	5,000
Scourie Community Council	-	-	-	-	4,000
Scottish Land Fund	-	-	-	-	54,000
Highland Council	-	-	-	-	3,000
	-	-	5,000	5,000	70,617
<b><i>Other trading activities</i></b>					
Fundraising events	-	6,331	-	6,331	7,986
	-	6,331	-	6,331	7,986
<b><i>Investment income</i></b>					
Feed In Tariff	-	317	-	317	470
	-	317	-	317	470
<b><i>Total incoming resources</i></b>	<b>150</b>	<b>6,851</b>	<b>5,000</b>	<b>12,001</b>	<b>79,563</b>

### 3 Resources expended:

	Unrestricted Funds			Total 2018 £	Total 2017 £
	General Fund £	Designated Funds £	Restricted Funds £		
Fundraising event costs	-	3,049	-	3,049	3,817
Wages	-	-	2,532	2,532	11,650
Office expenses	-	-	912	912	434
Insurance	960	559	-	1,519	756
Light and heat	-	314	-	314	508
Repairs and maintenance	-	212	-	212	-
Updated business plan	-	-	-	-	1,200
Equipment purchased	-	-	-	-	705
Awards made	-	2,765	-	2,765	3,005
Miscellaneous expenses	50	76	-	126	358
Accountancy and examination fees	350	-	-	350	500
Depreciation	-	-	23,589	23,589	24,101
<b><i>Total resources expended</i></b>	<b>1,360</b>	<b>6,975</b>	<b>27,033</b>	<b>35,368</b>	<b>47,034</b>

# Scourie Community Development Company Limited

## Notes to the financial statements

Year ended 31 January 2018

### 4 Awards made

Chrsitmas lights	1,083
Scourie Village Hall (Burns Supper)	133
Kinlochbervie High School (re Canada trip)	300
Scourie Village Hall (general)	500
High School (Panto Trip and presents)	683
Anchorage Bar (Christmas Dinner)	66
	<u>2,765</u>

### 5 Trustee remuneration and related party transactions

No director received any remuneration during the period. No travel expenses have been reimbursed during the period.

No director or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

### 6 Tangible fixed assets

	Land (Note 10) £	Leasehold property (pier) £	Leasehold property (pavilion) £	Equipment and computers £	Total £
<b>Cost</b>					
Brought forward	54,938	109,003	306,825	2,050	472,816
At 31 January 2018	<u>54,938</u>	<u>109,003</u>	<u>306,825</u>	<u>2,050</u>	<u>472,816</u>
<b>Depreciation</b>					
Brought forward	-	54,500	34,973	2,050	91,523
Charge for year	-	10,900	12,689	-	23,589
At 31 January 2018	<u>-</u>	<u>65,400</u>	<u>47,662</u>	<u>2,050</u>	<u>115,112</u>
<b>Net Book Value</b>					
At 31 January 2018	<u>54,938</u>	<u>43,603</u>	<u>259,163</u>	<u>-</u>	<u>357,704</u>
At 31 January 2016	<u>54,938</u>	<u>54,503</u>	<u>271,852</u>	<u>-</u>	<u>381,293</u>

### 7 Debtors: falling due within one year

	2018 £	2017 £
Debtors and prepayments	486	736
	<u>486</u>	<u>736</u>

# Scourie Community Development Company Limited

## Notes to the financial statements

Year ended 31 January 2018

<b>8 Creditors: falling due within one year</b>	2018	2017
	£	£
Accrued expenses	350	500
	<u>350</u>	<u>500</u>

<b>9 Reserves</b>	Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
<b>Unrestricted funds</b>					
General fund	1,169	150	(1,360)	500	459
<b>Designated funds:</b>					
Sports Pavilion Committee fund	2,693	520	(1,162)	500	2,551
Gala Day fund	3,153	6,331	(5,813)	(1,000)	2,671
	<u>5,846</u>	<u>6,851</u>	<u>(6,975)</u>	<u>(500)</u>	<u>5,222</u>
<b>Restricted funds</b>					
<b>Operational</b>					
Dr E J Balfour - project officer funding	(2,467)	5,000	(2,533)	-	-
<b>Geocentre project</b>					
Scottish Land Fund	5,894	-	(911)	-	4,983
<b>Other</b>					
Kevin Flett memorial fund	1,311	-	-	-	1,311
<b>Asset based</b>					
Pier restoration	54,503	-	(10,900)	-	43,603
Pavilion restoration	271,852	-	(12,689)	-	259,163
Geocentre	54,938	-	-	-	54,938
	<u>386,031</u>	<u>5,000</u>	<u>(27,033)</u>	<u>-</u>	<u>363,998</u>
<b>Total funds</b>	<u>393,046</u>	<u>12,001</u>	<u>(35,368)</u>	<u>-</u>	<u>369,679</u>

### Represented by:

	Unrestricted Funds				
	General	Designated	Restricted	Total	Total
	Fund	Funds	Funds	2018	2017
	£	£	£	£	£
Fixed assets	-	-	357,704	357,704	350,456
Net current assets	459	5,222	6,294	11,975	10,061
Total funds	<u>459</u>	<u>5,222</u>	<u>363,998</u>	<u>369,679</u>	<u>360,517</u>

# Scourie Community Development Company Limited

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## Notes to the financial statements

Year ended 31 January 2018

### **10 Restriction on use of land**

The land shown in note 6 is an area of approximately 1.8 hectares known as the Doctor's Park, Scourie, purchased for the sum of £40,000 (plus fees) with funds provided by the Scottish Land Fund.

In brief, use of the property is restricted to the creation and development of a Geopark Centre for which, as a minimum mark of progress, planning permission, approved by the vendors, must be obtained before April 2021. Failing this, the vendors have the right to repurchase the property at the purchase price noted, £40,000. Legal security registered at Companies House has been given in favour of the vendors to this effect.

### **11 Controlling party**

Scourie Community Development Company Limited is a company limited by guarantee. The liability of members is limited and is not to exceed £1. The ultimate controlling party is therefore considered to be the board of trustees.